

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MAY 9, 2012

Directors:

Polk County Commissioner Bob English (Chairman)
City of Lakeland Commissioner Keith Merritt (Vice-Chairman)
City of Lakeland Mayor Gow Fields
Polk County Commissioner Sam Johnson
City of Lakeland Commissioner Don Selvage

Executive Director: Tom Phillips
Attorney: Ben Darby and Tim Darby
Administrative Assistant: Tina Moore

Call to Order

9:01 a.m. by Chairman English

Roll Call

Present

Commissioner English
Mayor Fields
Commissioner Johnson
Commissioner Merritt
Commissioner Selvage

(Exhibit 1)

Agenda Item #1 – Consent Agenda

On a motion made by, Commissioner Johnson and seconded by Commissioner Selvage:

“Approve Consent Agenda for individual items as indicated on their summary sheets.”

- Agenda Item #2 – Approval of April 11, 2012, Meeting Minutes.
- Agenda Item #9 – Memo of Understanding between LAMTD and the City of Lakeland.
- Agenda Item #10 – Policies and Procedures for ADA Paratransit Eligibility.

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 - Approval of Minutes - refer to Agenda Item #1 CONSENT AGENDA

“Approval of April 11, 2012, Board of Directors Meeting Minutes.” *(Exhibit 2)*

Agenda Item #3 – Public Comments

No comments at this time.

Agenda Item #4 - Awards and Commendations

Items discussed:

- One (1) Citrus Connection Team Member received a GEM Award: Jonathan Doan, Utility Worker II.

Agenda Item #5 - Board Action Items

All Board Action Items were addressed. *(Exhibit 3)*

Agenda Item #6 - Legal Matters

No legal matters at this time.

Agenda Item #7 – Financial Matters

Financial Statement

Distributed unaudited March 2012 Financial Statement. *(Exhibit 4)*

Items discussed:

- Reviewed and discussed the month-to-date columns that were added to the Financial Statement. *(Exhibit 5)*
- Reviewed Revenues and Expenses.
- Prior year cost per hour is \$91.26, Year-to-date cost per revenue hour is \$87.32, and FY12 cost per hour forecast is \$89.45.

Agenda Item #8 – Agreements between Lakeland Area Mass Transit District, Board of County Commissioners, AMIKids and Practical Academic Cultural Education (PACE).

On a motion made by, Mayor Fields and seconded by Commissioner Selvage:

“Board approve agreements between Lakeland Area Mass Transit District, Board of County Commissioners, AMIKids, and Practical Academic Cultural Education for universal access to all Citrus Connection and Winter Haven Area Transit Fixed Routes for current students, and staff.”

MOTION CARRIED UNANIMOUSLY

Items discussed:

- AMIKids fixed monthly fee of \$1,200 will cover current students, and staff rides. *(Exhibit 6)*
- PACE’s fixed monthly fee of \$250 will also cover current students and staff rides. *(Exhibit 7)*
- Reimbursements between LAMTD and the BoCC will be based on system ridership apportionment utilizing the current Transit Operator Agreement.
- Discussion ensued regarding bus operator training and the safety of the driver and riders.
- Any issues arise with the AMIKids and PACE riders the organizations will be contacted by LAMTD.

Agenda Item #9 – Memo Of Understanding between LAMTD and the City of Lakeland – refer to Agenda Item #1 CONSENT AGENDA

“On a motion made by Commissioner Johnson, and seconded by Commissioner Selvage”

Agenda Item #10 – Policies and Procedures for ADA Paratransit Eligibility - refer to Agenda Item #1 CONSENT AGENDA

“On a motion made by Commissioner Johnson, and seconded by Commissioner Selvage”

Agenda Item #11 – Trip Screening Index (TSI) Data Report

Items discussed:

- In January 2012, bus operators began counting passengers boarding the buses on an hourly basis using hand held clickers. From that data collected, more informed decisions can be made on how to design, operate, and maintain the routes. *(Exhibit 8)*
- A PowerPoint presentation was shown to the Board. *(Exhibit 9)*

- Starting May 22, Public workshops will be held at various locations to solicit feedback from the passengers regarding the upcoming route changes.

Agenda Item #12 – Marketing and Community Outreach

Items discussed:

- Reviewed the Marketing and Community Outreach Efforts being made by Citrus Connection. *(Exhibit 10)*
- On May 15, at 10:00 a.m. Citrus Connection will have their official Open House, Ribbon Cutting, and Building Dedication. Guest speakers will include Mayor Gow Fields and U.S. Congressman Dennis Ross.

Agenda Item #13 – Reports - skipped due to Private Meeting

Agenda Item #14 – Other Business - skipped due to Private Meeting

Public Meeting was recessed at 10:06 a.m. to conduct a Private Meeting regarding pending Litigation.

Private Meeting – Under F.S. 286.011(8)

Present at the Private Meeting; LAMTD Board of Directors, Bob English, Keith Merritt, Gow Fields, Don Selvage, and Sam Johnson; Attorneys, Ben Darby and Tim Darby; Executive Director, Tom Phillips; and a certified Court Reporter.

- During the Public Meeting, LAMTD Attorney, Ben Darby, announced the commencement of the Private Meeting.
- A certified court reporter was also present to transcribe the Private Meeting; however the Private Meeting minutes will not be made public until the conclusion of the pending litigation.

Public Meeting was reconvened at 10:43 a.m.

Present at the Public Meeting; LAMTD Board of Directors, Bob English, Keith Merritt, Gow Fields, Don Selvage, and Sam Johnson; Attorneys, Ben Darby and Tim Darby; Executive Director, and Tom Phillips.

Private Meeting was adjourned at 10:44 a.m. by LAMTD Attorney, Ben Darby.

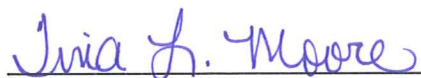
Adjournment of Public Meeting

10:45 a.m.

Approved this 13 day of June, 20 12.



Chairman – Commissioner English



Minutes Taker – Tina L. Moore

(Acronyms – Exhibit 11)