

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MAY 11, 2011

Directors:

City of Lakeland Commissioner Don Selvage (Chairman)
Polk County Commissioner Bob English (Vice-Chairman)
City of Lakeland Commissioner Glenn Higgins (Secretary)
City of Lakeland Mayor Gow Fields
Polk County Commissioner Sam Johnson

Interim Executive Director: Dean Kirkland-McMillan

Attorney: Ben Darby

Executive Assistant: Aimee DeMasi

Call to Order

9:00 a.m. by Chairman Selvage

Roll Call

Present

Commissioner English
Mayor Fields
Commissioner Higgins
Commissioner Selvage

Late Arrival

Commissioner Johnson – 9:01 a.m.

(Exhibit 1)

Agenda Item #1 – Approval of Minutes

On a motion made by Commissioner Johnson, and seconded by Mayor Fields:

“Board approve the minutes of the April 11, 2011, Board of Directors meeting and the minutes of the April 11, 2011, Public Hearing.” *(Exhibit 2)*

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 – Public Comments

No comments at this time.

Agenda Item #3 – Update on Executive Director Search

Tommy Hamrick, Director of Civil Services with the City of Lakeland addressed the Board.

Items discussed:

- PowerPoint presentation.
- Search began Friday, May 6th; 18 applications received already.
- About three weeks of advertising planned.
- Board will interview top five to ten candidates.
- Distributed brochures. *(Exhibit 3)*
- Finalist should be delivered to Ben Darby and Commissioner Selvage by the beginning of June.

Agenda Item #4 – Legal Matters

Items discussed:

- Lawsuit has been filed by Danny Ours against the District.

Agenda Item #5 – Financial Statement

Distributed unaudited October 2010 through March 2011 Financial Statement. *(Exhibit 4)*

Items discussed:

- Reviewed revenues and expenses.
- No Idle time for buses after 10 minutes.
- Year to date cost per hour is \$91.08; prior year cost per hour is \$91.29; projection of cost per hour for the fiscal year is \$91.45.

Agenda Item #6 – Cost Saving Options

Items discussed:

- Distributed two versions of 5-year operating plan. *(Exhibit 5)*
- Received notice that the Federal Operating Grant (5307) could be decreased by an estimated amount of \$600,000.
- Reviewed proposed budget cuts including cutting Saturday service, cut seven service runs, eliminate lead operator positions (employees would be retained as operators), 10 administrative staff furlough days, eliminating 2 working holidays, and adding two Federal holidays.
- Board did not support cutting Saturday service at this time.
- Staff directed to continue to work on cost saving options that were proposed at this meeting and to look into all possible options.

Agenda Item #7 – Route Restructuring

Items discussed:

- Public workshops and public hearings are set for May and June.
- Route headways will be reduced from half hour to an hour. Less need to transfer and have buses pull into the downtown terminal.
- Elimination of half of the Districts over 1000 bus stops.
- All bus stops need to be brought up to ADA compliance.

Agenda Item #8 – Reports

FDOT Report

- Safety and Maintenance audit will be conducted by the FDOT in two to three weeks. Three to four people will conduct the audit.
- Chair will meet with the Team Leader following the audit.
- Workshops are being held in September regarding grants.

PTA Update

- May 25, 2011, there will be a consolidated TPO and PTA meeting to discuss countywide transit.

Interim Executive Director Report

- Received ten buses from LYNX last week.

- Six paratransit vans should be received next week.
- Charts were distributed in the packet. *(Exhibit 6)*

Agenda Item #9 – Other Business

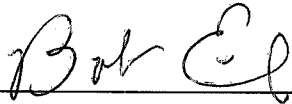
Items discussed:

- Electronics position is in place and farebox issues are decreasing.
- New technician has been hired and started work today.
- Administrative staff is on a four-day work week. The Office is closed to customers on Friday's.

Adjournment

10:54 a.m.

Approved this 8th day of June, 2011.



Chairman – Commissioner ~~Selvage~~
Vice-Chair – Commissioner ~~English~~
(Acronyms – Exhibit 7)



Minutes Taker – Aimee DeMasi