

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
JUNE 8, 2011

Directors:

City of Lakeland Commissioner Don Selvage (Chairman)
Polk County Commissioner Bob English (Vice-Chairman)
City of Lakeland Commissioner Glenn Higgins (Secretary)
City of Lakeland Mayor Gow Fields
Polk County Commissioner Sam Johnson

Interim Executive Director: Dean Kirkland-McMillan
Attorney: Ben Darby and Ed McKenna
Executive Assistant: Aimee DeMasi

Call to Order

9:00 a.m. by Vice-Chairman Bob English

Roll Call

Present

Commissioner English
Mayor Fields
Commissioner Higgins
Commissioner Johnson

Excused

Commissioner Selvage

(Exhibit 1)

Agenda Item #1 – Approval of Minutes

On a motion made by Commissioner Higgins, and seconded by Commissioner Johnson:

“Board approve the minutes of the May 11, 2011, Board of Directors.” *(Exhibit 2)*

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 – Public Comments (not related to Public Hearing)

No comments at this time.

Agenda Item #3 – Legal Issues

Items discussed:

- Update on search for new Executive Director.
- Application process is closed.
- Sixty-nine applications received; Forty-eight applications met the initial review process set by the Board.
- Applications will go through second review process to reduce to half.
- Commissioner Selvage and Ben Darby will meet with Tommy Hamrick to review the applicants to determined the finalist to be presented to the Board.

Board meeting was recessed at 9:07 a.m. to conduct a public hearing on the Proposed Route Changes.

Board meeting was reconvened at 10:03 a.m.

Agenda Item #4 – Financial Statement

Distributed unaudited October 2010 through April 2011 Financial Statement. *(Exhibit 4)*

Items discussed:

- Reviewed revenues and expenses.
- Discussion regarding issues with conducting Preventative Maintenance inspections on a timely basis, what the inspection process involves, how issues are evaluated and fixed, and what solutions are being put in place.

Agenda Item #5 – Cost Saving Options

On a motion made by Mayor Fields, and seconded by Commissioner Johnson:

“Approve cost saving options presented and outlined by Staff in the 5-Year Operating Plan with the ability to preserve the regional routes (Routes 22XL and 12) if an alternative funding source is identified, subject to reviewing it with the Board Chairman and District’s Attorney. Saturday service cuts and elimination of half hour headways is contingent on not needing a public hearing if the proposed cuts do not exceed 25% percent of current service.”

MOTION CARRIED UNANIMOUSLY

Items discussed:

- Reviewed possible cost saving options outlined in 5-year Operating Plan distributed to the Board. *(Exhibit 5)*
- Options include: **reduction of Administrative Staff; Elimination of Saturday Service; Cut half hour headways; only offer Safety Incentives; elimination of lead operator responsibilities; eight furlough days for Administrative Staff; no working holidays and adding two additional holidays.**
- Funding options and service options regarding Route 22XL – Bartow Express and Route 12 – Lakeland to Winter Haven via Auburndale.
- Possible need for public hearing regarding cuts to Saturday service.

Agenda Item #6 – Reports

FDOT Report

- JARC and New Freedom grants are available and may be able to assist in restoring services being considered for elimination.
- Safety and Maintenance audit is being conducted by the FDOT.
- Revisited earlier comment regarding possible grant funding that would assist the District in bringing its bus stops up to ADA compliance.

DBE Update

- Reviewed Uniform Report of DBE Commitments/Awards and Payment. *(Exhibit 6)*

PTA Update

- Consolidation of Transit Services discussions are being held.

Florida Avenue concerns and review of Route 58 for Southeastern University and Lake Bonny area concerns and include solutions.”


MOTION CARRIED UNANIMOUSLY

Adjournment

10:03 a.m.

Approved this 13th day of July, 20 11.


Chairman – Commissioner Selvage


Minutes Taker – Aimee DeMasi

(Acronyms – Exhibit 4)